



DELHI POLICE

NOTICE

DIRECT RECRUITMENT FOR VARIOUS TRADES OF MULTI-TASKING STAFF(CIVILIAN) IN DELHI POLICE EXAMINATION, 2017

OPENING DATE: 17.12.2017

CLOSING DATE: 16.01.2018

Official websites: www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in

1. Applications from Indian nationals (male and female) are invited from the desirous & eligible applicants to fill-up the following vacancies to the posts of **Multi-Tasking Staff (Civilian) Group 'C', Non-gazetted, Non-Ministerial** in various trades in Delhi Police in accordance with MTS Recruitment Rules 2017 notified vide GNCT of Delhi's Notification No. F.16/1/2016/HP-I/Estt./6796-6798, dated 21.03.2017:-

Sl. No.	Post Code	Name of MTS Posts in various Trades	No. of Vacancies						Ex-Servicemen	Persons with Disabilities (PwD)	Pay Scale
			UR	SC	ST	OBC	Total				
1	A	Cook	127	07	17	102	253	25	08 (OH)	Pay Matrix Level 1 (Rs. 18000-56900)	
2	B	Water Carrier	27	05	02	20	54	05	02 (HH)	Pay Matrix Level 1 (Rs. 18000-56900)	
3	C	Safai Karamchari	119	05	51	62	237	24	07(OH)	Pay Matrix Level 1 (Rs. 18000-56900)	
4	D	Mochi (Cobbler)	07	-	03	04	14	01	-	Pay Matrix Level 1 (Rs. 18000-56900)	
5	E	Dhobi (Washerman)	34	02	09	23	68	07	02 (OH/HH)	Pay Matrix Level 2 (Rs. 19900-63200)	
6	F	Tailor	09	01	02	04	16	02	-	Pay Matrix Level 1 (Rs. 18000-56900)	
7	G	Daftri	01	-	01	01	03	-	-	Pay Matrix Level 1 (Rs. 18000-56900)	
8	H	Mali (Gardener)	08	-	02	06	16	02	-	Pay Matrix Level 1 (Rs. 18000-56900)	
9	I	Barber	22	07	06	04	39	04	01 (OH/HH)	Pay Matrix Level 2 (Rs. 19900-63200)	
10	J	Carpenter	05	-	-	02	07	01	-	Pay Matrix Level 1 (Rs. 18000-56900)	

Note:-(i) **PwD:** Persons with Disabilities (40% and above). (a) OH-Ortho-Handicapped (b) HH-Hearing Handicapped.

(ii) **EX-SM:** Ex-Servicemen.

(iii) The number of vacancies is indicative and may undergo change anytime before declaration of result. Any change in the number of vacancies will be intimated through the websites of Delhi Police i.e. www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in.

2. **AGE LIMITS FOR ALL POSTS:- 18 to 27 years as on 16.01.2018 i.e. those born not earlier than 17.01.1991 and not later than 16.01.2000 will be eligible.** Permissible relaxation of upper age limit and category codes for claiming age relaxation will be as follows:-

Category Code Nos.	Category	Age-relaxation permissible beyond the upper age limit
01	General/Un-Reserved (UR)	-
02	Other Backward Class (OBC)	3 years
03	Scheduled Caste (SC)	05 years
04	Scheduled Tribe (ST)	05 years
05	Widow/divorcee and judicially separated women who are not re-married (Un-Reserved)	Upto 35 years
06	Widow/divorcee and judicially separated women who are not re-married (OBC)	Upto 38 years
07	Widow/divorcee and judicially separated women who are not re-married (SC)	Upto 40 years
08	Widow/divorcee and judicially separated women who are not re-married (ST)	Upto 40 years
09	Persons with Disabilities (PwD) (Un-Reserved)	Upto 35 years
10	Persons with Disabilities (PwD) (OBC)	Upto 38 years
11	Persons with Disabilities (PwD) (SC)	Upto 40 years
12	Persons with Disabilities (PwD) (ST)	Upto 40 years
13	Ex-Serviceman (Un-Reserved)	03 years after deduction of the military service rendered from the actual age as on the closing date.
14	Ex-Servicemen (OBC)	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the closing date.
15	Ex-Servicemen (SC)	08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the closing date.
16	Ex-Servicemen (ST)	08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the closing date.

3. GENERAL INSTRUCTIONS:-

- The entire process of recruitment including Written Test, Trade Tests and Medical Examination etc. for above posts will be held at Delhi only.
- Application Fee:-** Male candidates belonging to General (UR)/OBC category applying for recruitment to the posts should pay Rs. 100/- (Rupees One Hundred only) as application fee through online payment gateway system on www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in. Women candidates and candidates belonging to Scheduled Castes/Scheduled Tribes, Persons with Disabilities (PwD) and Ex-Servicemen categories are exempted from paying application fee. Fee once paid will not be refunded under any circumstances and the fee paid by modes other than above will not be accepted and applications of such candidates will be rejected forthright and the payment made shall stand forfeited.
- Date of Birth:-** Candidates should note that only the Date of Birth as recorded in the Matriculation or equivalent or ITI certificate will be accepted for determining the age and no subsequent request for its change will be considered.
- Preference of posts:-** Preference (Post Codes) for posts must be indicated in order in application form as mentioned in para-1.
- OBC Category:-** Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC certificate by the Govt. of NCT of Delhi. The Certificate should be in the prescribed form issued by the competent authority empowered for the purpose. No other certificate will be accepted as sufficient proof. OBC Certificates issued by Government of National Capital Territory of Delhi (GNCTD), but not included in the Central List of OBCs, will be accepted for reservation and age relaxation purposes. The candidates claiming OBC (Non-Creamy Layer) status may note that certificate on non-creamy layer status should have been obtained within three years before the closing date i.e. 16.01.2018.
- Candidates who wish to be considered against vacancies reserved/or seek age-relaxation **must submit requisite certificate** from the competent authority, in the prescribed format at the time of trade test/document verification. Otherwise, their claim for SC/ST/OBC/Ex-SM/Persons with Disabilities (PwD) status will not be entertained and their candidature will be cancelled. The formats of SC/ST/OBC/Ex-SM certificates are annexed at Annexure-I, II, III & IV. Certificates in any other format will not be accepted.
- Candidates are warned that they will be permanently debarred from the examination conducted by the Delhi Police in case they fraudulently claim SC/ST/OBC/Ex-SM or Persons with Disability candidates status.
- Biometric:** The candidates will have to undergo through verification of identity including biometric capture. Biometric identification of candidates can also be taken at any stage of recruitment.
- DEFINITION OF EX-SERVICEMAN**
Age concession to Ex-Servicemen will be allowed in accordance with the orders issued by the government from time to time. They will be permitted to deduct the period served in the armed forces from their actual age and the resultant age, so derived, should not exceed the prescribed age limit by more than three years. It is further clarified that an "Ex-Serviceman" means a person, who has served in any rank whether as a combatant or non-combatant in Army, Navy or Air Force of the Indian Union and who retired from such service after earning his pension. The Territorial Army personnel will however be treated as Ex-servicemen w.e.f. 15.11.1986.

Note 1: The personnel of Central Para-Military Forces are not eligible to apply under Ex-Servicemen category.

Note 2: Ex-Servicemen who have already secured employment under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Servicemen category. However, they are eligible for the age relaxation only.

Note 3: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

Note 4: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of Ex-Serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date of the application form.

EXPLANATION The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "Ex-Serviceman" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.

4. EDUCATIONAL QUALIFICATION AT THE TIME OF FILLING OF APPLICATION FORM

Matriculation (10th Pass) or equivalent or ITI in the trade from any government recognized institution /board.

Note:- Candidates who have not acquired the educational qualification at the time of filling of application form will not be eligible and need not apply.

5. MEDICAL STANDARDS FOR ALL POSTS EXCEPT POSTS RESERVED FOR PERSONS WITH DISABILITIES (PwD)

- Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12.
- The candidate should be of sound health, free from disease, defect or deformity.

6. PHYSICAL AND MEDICAL STANDARDS FOR POSTS MEANT FOR PERSONS WITH DISABILITIES (PwD)

(A) DEFINITION OF PERSONS WITH DISABILITIES: The candidates having 40% and above disabilities will be eligible for the posts. The posts of Cook and Safai Karamchari have been identified for Orthopedic Disabilities, posts of Dhobi and Barber have been identified for Orthopedic Disabilities and Hearing Impairment and post of Water Carrier has been identified for Hearing Impairment.

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(B) PHYSICAL STANDARD FOR PERSONS WITH DISABILITIES (PwD)							
Name of the post	Cook (Ortho Handicapped)	Orthopedic disabilities:- (ST, S, SE, W, OL, BL)					
Physical Standards	The candidates having 40% and above disabilities are eligible for the post. The job of Cook has been identified for persons with following Orthopedic disabilities:- (F, PP, L, B, S, ST, W, BL)	Code Physical Requirements					
	Code Physical Requirements						
	F Work performed by manipulating (with Fingers)						
	PP Work performed by pulling & pushing.						
	L Work performed by lifting.						
	B Work performed by bending.						
	S Work performed by sitting (on bench or chair)						
	ST Work performed by standing.						
	W Work performed by Walking.						
	BL Both legs affected but not arms.						
Name of the post	Water Carrier (Hearing Handicapped)	Functional Classification					
Physical Standards	The candidates having 40% and above disabilities are eligible for the post. The job of Water Carrier has been identified for persons with following Hearing Disabilities:- (SE, ST, F, PD, D)	Code Physical Requirements					
	Code Physical Requirements						
	SE Work performed by seeing.						
	ST Work performed by standing.						
	F Work performed by manipulating (with Fingers).						
	D The deaf.						
	PD Partially deaf.						
	Functional Classification						
	Name of the post	Safai Karamchari (Ortho Handicapped)	Physical Standards				
	Physical Standards	The candidates having 40% and above disabilities are eligible for the post. The job of Safai Karamchari has been identified for persons with following Orthopedic disabilities:- (PP, L, B, S, ST, W, OL)	Code Physical Requirements				
Code Physical Requirements							
PP Work performed by pulling & pushing.							
L Work performed by lifting.							
B Work performed by bending.							
S Work performed by sitting (on bench or chair).							
ST Work performed by standing.							
W Work performed by walking.							
Functional Classification		OL One leg affected (R or L) a) Impaired reach. b) Weakness of Grip. c) At axic.					
Name of the post		Dhobi (Ortho Handicapped/Hearing Handicapped)	Functional Classification				
Physical Standards	The candidates having 40% and above disabilities are eligible for the post. The job of Dhobi has been identified for persons with following orthopedic disabilities:- (ST, S, KC, SE, F, PP, L, OL, OA)	Code Physical Requirements					
	Code Physical Requirements						
	ST Work performed by standing.						
	S Work performed by sitting (on bench or chair).						
	KC Work performed by kneeling and cratching.						
	SE Work performed by seeing.						
	F Work performed by manipulating (with Fingers).						
	PP Work performed by pulling & pushing.						
	L Work performed by lifting.						
	Functional Classification	OL One leg affected (R or L) a) Impaired reach. b) Weakness of Grip. c) At axic. OA One arm affected (R or L) a) Impaired reach. b) Weakness of Grip. c) At axic.					
Physical Standards	The job of Dhobi has been identified for persons with the following Hearing Disabilities:- (ST, S, KC, SE, PP, L, F, D, PD)	Code Physical Requirements					
	Code Physical Requirements						
	ST Work performed by standing.						
	S Work performed by sitting.						
	KC Work performed by kneeling and cratching.						
	SE Work performed by seeing.						
	PP Work performed by pulling & pushing.						
	L Work performed by lifting.						
	F Work performed by manipulating (with Fingers).						
	Functional Classification	D The deaf PD Partially deaf.					
Name of the post	Barber (Ortho Handicapped/Hearing Handicapped)	Physical Standards					
Physical Standards	The candidates having 40% and above disabilities are eligible for the post. The job of Barber has been identified for persons with following:-						
Functional Classification							

(C) MEDICAL STANDARD FOR PERSONS WITH DISABILITIES (PwD)					
Candidate who are selected against vacancies reserved for Persons with Disabilities will be medically examined by the Police Surgeon/Civil Surgeon or Medical Officer to fix medical standard of these candidates.					
7. METHOD OF RECRUITMENT					
(a) WRITTEN TEST:-					
There will be common Written Test (OMR based) and the subjects will commensurate with a Class 10 th pass student. The questions will be of Objective Multiple Choice Type and bilingual (English & Hindi). Each question will carry one mark. The detail is as follows:-					
Part	Subject	No. of Questions	Maximum Marks	Duration/ Time Allowed	
Part A	General Intelligence & Reasoning	25	25	90 minutes	
Part B	Numerical Aptitude	25	25		
Part C	General Awareness/ Current Affairs	50	50		
Total		100	100		
Note:-					
(1) The date of written test will be notified through Delhi Police websites i.e. www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in .					
(2) The admit card for Written Test will be uploaded on Delhi Police websites: www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in . Candidates can download the Admit Card from the Delhi Police Website. NO SEPARATE ADMIT CARD WILL BE SENT TO THE CANDIDATES.					
(3) The candidates should bring board/clip board and two blue or black ball pens for Written Test.					
(4) Candidates are not permitted to use Mobile Phone, Calculators or any other electronic/ electrical device. Candidates, there Must Not bring mobile phone, calculators or any other electronic/electrical device during examination/test. Possession of these items, whether in use or not, will be considered as "Use of unfair means" in the examination and appropriate action will be taken against such candidates.					
(5) The candidate will be allowed to take carbon copy of the answer sheet.					
(6) The OMR answer sheet of written test will be processed/scanned in electronic machine. Any wrong entry of roll number, name, question booklet series etc. will render the OMR sheet invalid and the same will not be evaluated. The concerned candidates will be responsible for such mistakes on their part.					
(7) No representation for revaluation of answer sheet of written test or re-conduct of written test will be entertained.					
(8) The Delhi Police reserves the right to cancel/withdraw any question/questions from the written test.					
(b) DISPLAYING/UPLOADING OF TENTATIVE ANSWER KEY OF WRITTEN TEST					
After conducting the written examination, the tentative answer key for the examination will be displayed/uploaded on the websites of the Delhi Police i.e. www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in . The candidates who are not satisfied with the captured response, may challenge by filing application/representation alongwith proof/documents/solution in support of their claim within 15 days to DCP/Recruitment, New Police Lines, Kingsway Camp, Delhi-110009. However, Delhi Police's decision on the challenges shall be final and no further communication will be entertained. Representation received after the due date will not be entertained under any circumstances.					
(c) DECLARATION OF RESULT OF WRITTEN TEST FOR TRADE TEST :-					
After the Written Test, four times the number of vacancies in each category i.e. General, OBC, SC, ST, Ex-Serviceman and Persons with Disabilities in their respective category in order of merit and preference(s) exercised by the candidates at the time of applying for the posts will be qualified for appearing in the Trade Test of qualifying nature. In case there are a large number of candidates on cutoff marks, all candidates of that cutoff for the relevant category will be called for the Trade Test. However, the candidates who secure less than 40% marks in Written Test will not be eligible for the said test. Candidates are advised to exercise preference(s) in Application Form carefully while applying. The order of options/preference(s) exercised by the candidates at the time of applying for the posts will be treated as FINAL and IRREVERSIBLE. Subsequent request for change of preference(s) will not be entertained under any circumstances/ reasons.					
(d) TRADE TEST (QUALIFYING NATURE)					
The trade test will be of qualifying nature and shall carry 20 marks. All those who secure 10 marks and above in the trade test will be declared qualified. The trade test shall cover the					

POST	ACTIVITIES	MARKS	
Cook	1. Knowledge about preparation of authentic Indian dishes including vegetarian and non-vegetarian both.	3 Marks	standards. The police verification of character & antecedents will be got conducted through the concerned District Magistrate/Collector of the States/UTs. (v) Cases of selected candidates against whom any criminal case is registered/pending investigation/pending trial in the court, will be kept pending till the finalization of the same and their suitability for appointment in Delhi Police will be decided on merit after finalization of cases by a committee appointed by the Delhi Police.
	2. Knowledge about nutritional value of different foodgrains/pulses/vegetables.	3 Marks	
	3. Knowledge of operation and maintenance of various electric equipments used in kitchen.	3 Marks	
	4. Knowledge about kneading of <i>atta</i> , cutting of vegetables and grinding of spices.	3 Marks	
	5. Washing of vessels/utensils used in preparation of food.	3 Marks	
	6. Maintenance of cleanliness and hygiene of the highest order in the kitchen.	3 Marks	
	7. Manner of serving the meal.	2 Marks	
Water Carrier	1. Washing of kitchen utensils and vessels.	4 Marks	10. IMPORTANT INSTRUCTIONS:-
	2. Knowledge of storage of mess articles.	4 Marks	
	3. Cleanliness and hygiene in the kitchen and mess.	4 Marks	
	4. Knowledge of operation and maintenance of water coolers.	4 Marks	
	5. Knowledge of change of pads in desert coolers and its cleanliness.	4 Marks	
Safai Karamchari	1. Knowledge of cleaning materials like using Phenyl & acid etc.	4 Marks	1. WARNING : Furnishing of false information or suppression of any factual information in the application form would be a disqualification for the job. In the event of any forgery/cheating of any document(s)/certificate(s), being detected at any stage, besides cancellation of candidature, a criminal case will also be got registered against the candidate as per law.
	2. Quality of cleanliness.	5 Marks	2. BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE DETAILED INSTRUCTIONS CONTAINED IN THIS NOTICE CAREFULLY. THIS NOTICE IS ALSO AVAILABLE ON THE WEBSITES:- www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in .
	3. Dumping of garbage & its proper disposal.	2 Marks	3. The mode of filling up of online application form is available in the website of Delhi Police i.e. www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in .
	4. Knowledge to clean the blocked toilet, sewer, septic tank and pipes etc.	9 Marks	4. Preference: Candidates will be required to indicate in the online application form for the Examination, the order of preference for the posts.
Mochi	1. Knowledge of stitching & repair of Shoes.	4 Marks	5. Candidates seeking reservation benefits as SC/ST/OBC/Ex-SM and applying for the posts identified for Persons with Disabilities (PwD) must ensure that they fulfill requisite eligibility criteria as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the format prescribed by Government of India in support of their claim when the copies of the certificates will be sought at the time of Trade Test. OBC candidates should ensure that they are in possession of OBC certificate in the prescribed format issued by the competent authority prescribed in this Notice. THE CANDIDATES REPORTING WITHOUT REQUIRED DOCUMENTS WILL NOT BE ENTERTAINED TO UNDERTAKE FURTHER EXAMINATION.
	2. Knowledge of Tools and their names being used in their trade.	4 Marks	
	3. Knowledge of different types of leather & other material.	3 Marks	
	4. Knowledge of different type of nails and thread.	3 Marks	
	5. Knowledge of parts of leather sewing machine.	3 Marks	
	6. How to prepare shade of a particular leather colour.	3 Marks	
Dhobi	1. Washing different types of clothes in prescribed time.	6 Marks	6. Fee payable: Rupees One Hundred Only payable through SBI gateway, Net Banking and any Debit cards will be accepted.
	2. Awareness regarding ironing the different types of clothes.	4 Marks	
	3. Proper experience of drycleaning.	6 Marks	
	4. Knowledge of washing material i.e. soap and powder.	4 Marks	
Tailor	1. Knowledge of cutting & stitching of cotton/TC/Woolen uniforms.	8 Marks	7. CLOSING DATE: ON-LINE SUBMISSION OF APPLICATION FORM MAY BE MADE ON WEBSITE www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in . The Delhi Police has devised a simplified format for the online application procedure and candidate must read instructions "HOW TO APPLY" available on the website. The facility of on-line application (including payment of fees through debit card) will be available from 17.12.2017 to 16.01.2018 (5.00PM).
	2. Knowledge of repairing of rectifications minor faults of sewing machine.	7 Marks	
	3. Identification of tools used for cutting & sewing.	5 Marks	
Daftri	1. Maintenance of registers/files.	13 Marks	8. The decision of the Delhi Police in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination/tests(s) allotment of examination centre and preparation of merit will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
	2. Distribution of DAK/files.	7 Marks	
Mali	1. Knowledge about plants, flower plants & seasonal plants.	4 Marks	9. COURT JURISDICTION: Any dispute and differences in regard to this recruitment will be subject to the jurisdiction of the courts/tribunals within the territorial limits of Delhi only.
	2. Knowledge of different type of fertilizers & its use.	4 Marks	
	3. Knowledge of safe keeping of different types of seeds & about their sowing.	4 Marks	
	4. Knowledge of budding & grafting on plants.	3 Marks	
	5. Knowledge of different types of flower for making the bouquet.	3 Marks	
	6. Knowledge of different types of tools being used in the trade of Gardener.	2 Marks	
Barber	1. Knowledge of different types of hair cutting.	8 Marks	10. MOBILES & ACCESSORIES AND OTHER ELECTRONIC GADGETS ARE BANNED WITHIN THE PREMISES OF THE EXAMINATION/TEST VENUES. CANDIDATURE OF CANDIDATES IN POSSESSION OF SUCH GADGETS WILL BE CANCELLED FORTHWITH. THE DELHI POLICE CONSIDERS SUCH POSSESSION AS ADOPTING UNFAIR MEANS.
	2. Knowledge of body massage.	4 Marks	
	3. Knowledge of hair dryer and hair cutting tools.	4 Marks	
Carpenter	1. Knowledge of randa.	4 Marks	11. APPLICATION WILL BE ACCEPTED THROUGH ON-LINE MODE ONLY. CANDIDATURE OF CANDIDATES APPLYING THROUGH ANY OTHER MODE IS LIABLE FOR REJECTION SUMMARILY.
	2. Use of Aari.	4 Marks	
	3. Fitting/Cutting of pataam of doors & windows.	4 Marks	
	4. Knowledge of wooden joints.	3 Marks	
	5. Technique of fixing plywood & sunmaika/laminates.	3 Marks	
	6. Knowledge of cutting the glass.	2 Marks	
8. CHECKING OF ORIGINAL CERTIFICATES/ DOCUMENTS			12. Submission of Multiple applications- Only one online application is to be submitted by the candidates. Multiple-applications will be rejected. It is the onus of the candidate to ensure that he/she appears only once for this Examination-2017. At any stage, if it is found that he/she appeared more than once in the said Examination, his/her candidature will be cancelled.
All the original documents/certificates pertaining to age, education, caste, NOC/discharge certificate (in case of Ex-Serviceman), proof to avail age relaxation as a widow/divorced/judicially separated woman and persons with disabilities, would be checked at the time of bio-metrics of all the candidates on the day of trade test for the post. The candidates will also be required to submit attested photo copies of all the documents/ certificates. In case the candidate fails to produce the original documents/certificates at the time of checking of documents they will not be allowed to appear in the trade test and no request for change of date of trade test will be entertained.			
9. MODE OF SELECTION			
(i) After the Written Test (100 marks) and Trade Test (Qualifying nature), the final merit list for selection will be drawn for each category of posts on the basis of marks obtained in Written Test by candidates and who also qualify the trade test. The candidates upto the number of vacancies available shall be selected taking into consideration options/preference(s) exercised by the candidates while applying for the post. The order of options/preference(s) exercised by the candidates at the time of applying for the posts will not be allowed to change at any stage.			
(ii) Where a cut-off has to be made in the merit list and dispute arises between two or more candidates who have equal marks in the order of merit, the selection shall be made as per the date of birth. The older candidate shall be given preference and in case the date of birth is also the same, then the higher marks secured in the Trade Test would decide the merit. In case marks of written test and trade test are also same, then the alphabetical order in the first names of the candidates appears will decide the merit.			
(iii) SC, ST, OBC candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs candidates which will thus comprise of SC, ST, OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard.			
(iv) The candidates so selected provisionally shall be medically examined by doctors in selected government hospitals in Delhi before appointment as per the prescribed			
13. Incomplete applications will be summarily rejected and no correspondence in this regard will be entertained. No application received after the last date as mentioned above will be accepted and Delhi Police will not be responsible for any electronic, internet related problems, etc. faced by the candidates.			
14. The Delhi Police reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities/malpractice noticed in the examinations/tests.			
15. The admit cards for Written Test will be uploaded on Delhi Police websites: www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in by Delhi Police. Candidates can download the Admit Card from the Delhi Police Website. NO SEPARATE CALL LETTER WILL BE SENT TO THE CANDIDATES.			
16. For any queries candidates may contact Delhi Police Recruitment Cell Helpdesk, at Recruitment Cell, New Police Lines, Kingsway Camp, Delhi 110009 at phone numbers between 09:30 am to 06:00 pm on all working days except Saturday, Sunday and National Holidays. 011-27412715; 011-27241205; 011-27241206			
17. Candidates are advised to keep with themselves photocopies of application form, admit card and admission card (at the time of written test and trade test) for ready reference. Candidates must carry at least one photo bearing IDENTITY PROOF such as Driving License, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card in original to the examination center, failing which THEY SHALL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION.			
18. Application form with blurred photograph and Signature will be rejected summarily.			
19. If there is any variation in the interpretation of words/instructions, the English version will prevail.			
20. If ineligibility of a candidate is detected at any stage, his/her candidature will be cancelled without any prior notice.			
21. Any change in the schedule already announced would be displayed on the notice board of the DCP/Recruitment Cell, New Police Lines, Kingsway Camp, Delhi and on			

	Delhi Police website www.delhipolicerecruitment.nic.in and www.delhipolice.nic.in .
22.	Recruitment in Delhi Police is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise for recruitment in Delhi Police. If someone approaches them or asks for money or any other favour, they may report the matter to DCP/Recruitment, New Police Lines, Kingsway Camp, Delhi or the local police.
23.	After completion of codal formalities of selected candidates, the candidates will have to undergo three months residential basic training course at training centre in Delhi. Medium of instruction in Police Training School is Hindi.
24.	No TA/DA will be paid.
25.	Disclaimer: Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of Delhi Police/Govt. of India will be final.

(R.A. SANJEEV)
DEPUTY COMMISSIONER OF POLICE,
ESTABLISHMENT, DELHI

ANNEXURE-I

FORMAT FOR SC/ST CERTIFICATE

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari * _____ son/daughter of _____ of village/town/* in District/Division * _____ of the State/Union Territory * _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____
The Constitution (Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Castes) Union Territories order, 1951 * _____ The Constitution (Scheduled Tribes) Union Territories Order, 1951 * _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh

Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Scheduled Castes) order, 1950 _____
The Constitution (Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
The Constitution (Scheduled Tribes) Union Territories Order, 1951 * _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976 * _____
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @ _____
The Constitution (Puducherry) Scheduled Castes Order 1964 @ _____
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @ _____
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968 @ _____
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @ _____

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @ _____
The Constitution (Sikkim) Scheduled Castes Order 1978 @ _____
The Constitution (Sikkim) Scheduled Tribes Order 1978 @ _____
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @ _____
The Constitution (SC) orders (Amendment) Act, 1990 @ _____

The Constitution (ST) orders (Amendment) Ordinance 1991 @ _____
The Constitution (ST) orders (Second Amendment) Act, 1991 @ _____
The Constitution (ST) orders (Amendment) Ordinance 1996 _____

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ of Shri/Shrimati/ Kumari * _____ of village/town* _____ in District/Division * _____ of the State/Union Territory * _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____
** Designation _____
(with seal of office)

Place _____
Date _____
* Please delete the words which are not applicable
@ Please quote specific Presidential Order
% Delete the paragraph which is not applicable.
NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.
**** List of authorities empowered to issue Caste/Tribe Certificates:**
(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.
NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE-II

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt/Kumari _____ son/ daughter of _____ of village _____ of _____ District/Division _____ in the _____ State _____ belongs to the _____ Community which is recognized as a backward class under the Government of India. Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____.

Shri/Smt/Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/ sections (Creamy layer) mentioned in Column 3 of the Scheduled to the Department of Personnel and Training, Government of India OM No. 36012/22/93-Estt(SCT) dated 08-09-1993 *.
District Magistrate _____
Deputy Commissioner etc _____
Dated: _____
Seal: _____

• The authority issuing the certificate may have to mention the details of Resolution of Government of India in which the caste of the candidate's is mentioned as OBC.
** As amended from time to time.
Note: The term "Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act 1950.
Note: The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

ANNEXURE- III

FORM OF CERTIFICATE FOR SERVING DEFENCE PERSONNEL

I hereby certify that, according to the information available with me (No.) _____ (Rank) _____ (Name) _____ is due to complete the specified term of his engagement with the Armed Forces on the (Date) _____
Place: _____ (Signature of Commanding Officer)
Date: _____ Office Seal: _____

ANNEXURE-IV

UNDERTAKING TO BE GIVEN BY THE EX. SERVICEMEN CANDIDATE

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex- Servicemen (Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S, except as per Department of Personnel and Training OM No.36034/1/2014-Estt(Res) dated 14.8.2014.

I further submit the following information:
a) Date of appointment in Armed Forces _____
b) Date of discharge _____
c) Length of service in Armed Forces _____
d) My last Unit / Corps _____
(Signature of the Candidate)

Place: _____
Date: _____